

How to Use “Filter” Search

“Filter” button



Solicitation Number	Solicitation_type	Title	Opening Date	Posted Date
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
MCC 7360 PLAN RPQ DRM-PLG-123	Bids & Contracts	Installation of an Earthen Plug in the Old Card Sound Canal	29/06/2011	12/05/2011
8279-5/18-OTR	Bids & Contracts	Pre-Qualification of Bidders for the Purchase and or Installation of Audio Visual Equipment & Supplies and Televisions, and VCR(s)	31/07/2013	20/12/2007
6819-5/17	Bids & Contracts	Pumps, Drives, and Motors: Purchase of New and Rebuilt Units and Parts, and Repair and Maintenance Services	29/08/2017	02/08/2007
6750-5/17	Bids & Contracts	Air Conditioning and Refrigeration Parts and Supplies	01/08/2017	16/07/2007

To Apply filter,

1. Enter search criteria in text box for field to be searched

Solicitation Number	Solicitation_type	Title	Opening Date	Posted Date
<input type="text"/>	<input type="text"/>	<input type="text" value="Earth"/>	<input type="text"/>	<input type="text"/>
MCC 7360 PLAN RPQ DRM-PLG-123	Bids & Contracts	Installation of an Earthen Plug in the Old Card Sound Canal	29/06/2011	12/05/2011
8279-5/18-OTR	Bids & Contracts	Pre-Qualification of Bidders for the Purchase and or Installation of Audio Visual Equipment & Supplies and Televisions, and VCR(s)	31/07/2013	20/12/2007
6819-5/17	Bids & Contracts	Pumps, Drives, and Motors: Purchase of New and Rebuilt Units and Parts, and Repair and Maintenance Services	29/08/2017	02/08/2007
6750-5/17	Bids & Contracts	Air Conditioning and Refrigeration Parts and Supplies	01/08/2017	16/07/2007

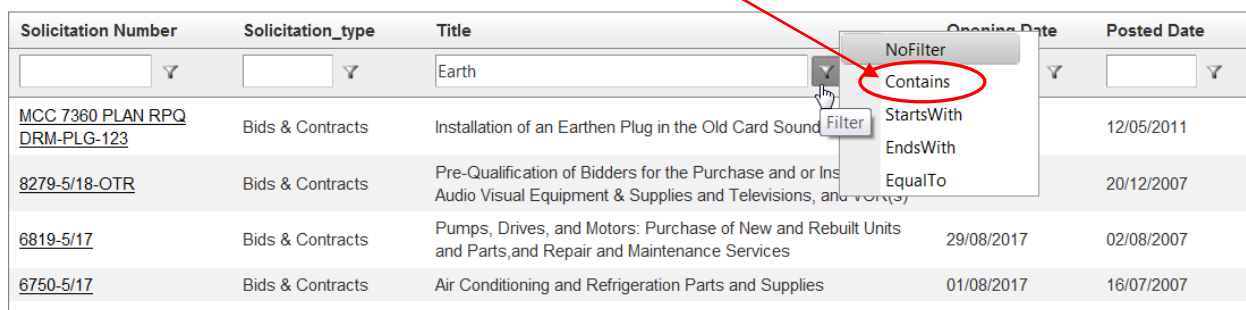
2. Click “Filter icon” next to text box to show available options.
Choose 1 of the following depending on how you want to search field.

NoFilter
Contains
StartsWith
EndsWith
EqualTo

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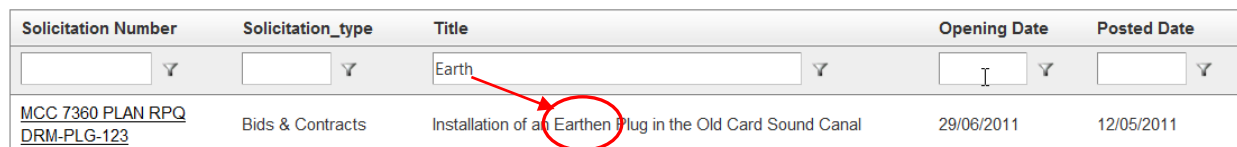
- For this example we will select “Contains”.

This search will find all records that **Contain** the text “Earth” anywhere in the Title field.



Solicitation Number	Solicitation_type	Title	Opening Date	Posted Date
<input type="text"/>	<input type="text"/>	Earth <input type="button" value="Filter"/>	<input type="text"/>	<input type="text"/>
MCC 7360 PLAN RPQ DRM-PLG-123	Bids & Contracts	Installation of an Earthen Plug in the Old Card Sound		12/05/2011
8279-5/18-OTR	Bids & Contracts	Pre-Qualification of Bidders for the Purchase and or Ins Audio Visual Equipment & Supplies and Televisions, and		20/12/2007
6819-5/17	Bids & Contracts	Pumps, Drives, and Motors: Purchase of New and Rebuilt Units and Parts, and Repair and Maintenance Services	29/08/2017	02/08/2007
6750-5/17	Bids & Contracts	Air Conditioning and Refrigeration Parts and Supplies	01/08/2017	16/07/2007

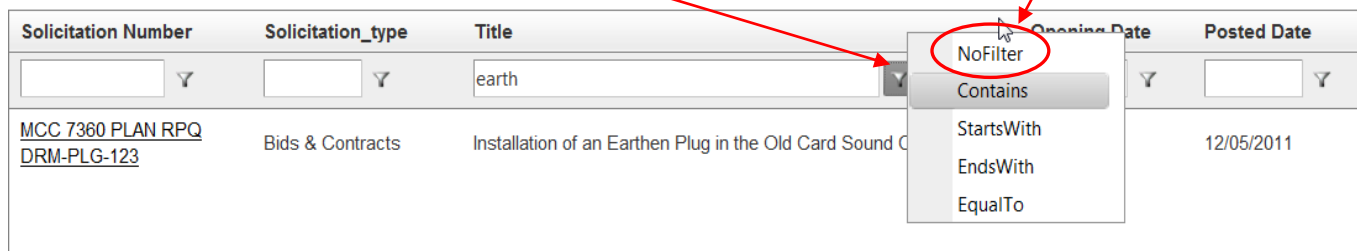
As expected, the filter returns 1 record as shown below.



Solicitation Number	Solicitation_type	Title	Opening Date	Posted Date
<input type="text"/>	<input type="text"/>	Earth <input type="button" value="Filter"/>	<input type="text"/>	<input type="text"/>
MCC 7360 PLAN RPQ DRM-PLG-123	Bids & Contracts	Installation of an Earthen Plug in the Old Card Sound Canal	29/06/2011	12/05/2011

To Remove filter,

- Click “Filter” button next to text box to show available options.



Choose “NoFilter”

Solicitation Number	Solicitation_type	Title	Opening Date	Posted Date
<input type="text"/>	<input type="text"/>	earth <input type="button" value="Filter"/>	<input type="text"/>	<input type="text"/>
MCC 7360 PLAN RPQ DRM-PLG-123	Bids & Contracts	Installation of an Earthen Plug in the Old Card Sound C		12/05/2011

How to Use “Filter” Search

Filter is removed and search returns records without a filter in Title Field

Solicitation Number	Solicitation_type	Title	Opening Date	Posted Date
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
MCC 7360 PLAN RPQ DRM-PLG-123	Bids & Contracts	Installation of an Earthen Plug in the Old Card Sound Canal	29/06/2011	12/05/2011
8279-5/18-OTR	Bids & Contracts	Pre-Qualification of Bidders for the Purchase and or Installation of Audio Visual Equipment & Supplies and Televisions, and VCR(s)	31/07/2013	20/12/2007
6819-5/17	Bids & Contracts	Pumps, Drives, and Motors: Purchase of New and Rebuilt Units and Parts, and Repair and Maintenance Services	29/08/2017	02/08/2007
6750-5/17	Bids & Contracts	Air Conditioning and Refrigeration Parts and Supplies	01/08/2017	16/07/2007

Date Filter

Filter for date fields provides more options for searching.

Shown here

Solicitation Number	Solicitation_type	Title	Opening Date	Posted Date
<input type="text"/>	<input type="text"/>	<input type="text"/>	01/01/2015	<input type="text"/>
MCC 7360 PLAN RPQ DRM-PLG-123	Bids & Contracts	Installation of an Earthen Plug in the Old Card Sound Canal	29/06/2011	
8279-5/18-OTR	Bids & Contracts	Pre-Qualification of Bidders for the Purchase and or Installation of Audio Visual Equipment & Supplies and Televisions, and VCR(s)	31/07/2013	
6819-5/17	Bids & Contracts	Pumps, Drives, and Motors: Purchase of New and Rebuilt Units and Parts, and Repair and Maintenance Services	29/08/2017	
6750-5/17	Bids & Contracts	Air Conditioning and Refrigeration Parts and Supplies	01/08/2017	

NoFilter

EqualTo

NotEqualTo

GreaterThan

LessThan

GreaterThanOrEqualTo

LessThanOrEqualTo

Between

NotBetween

IsNull

NotIsNull